

**Arkansas State Board of Licensure
For Prof. Engineers & Prof. Surveyors**
PO Box 3750
Little Rock, AR 72203-3750
Telephone: 501-682-2824 Fax: 501-682-2827
www.arkansas.gov/pels

**01/01/2018-12/31/2019 Renewal Notice for
Professional Engineer – License Ends with Odd Number**

PDH Carryover (visit online roster to view): _____
Name: _____ PE#: _____
Address: _____
City: _____ State: _____ Zip+4: _____

- ☐ Same as above (includes Zip+4 obtained at www.usps.com)
☐ Change Address to (check one): Home: ☐ Other: ☐ School: ☐ Work: ☐
If Other or School enter Name: _____
If Work, enter Company Name: _____
Address: _____
Ste.: _____ Bldg/Floor (if applicable): _____
City: _____ State: _____ Zip+4: _____ – _____
E-Mail: _____
Primary Phone: (____) _____ – _____ Ext: _____
Secondary: (____) _____ – _____ Ext: _____
Fax: (____) _____ – _____

Board Use Date Rec'd: _____

Total Payment: \$80 \$120 \$160 Receiver Initials: _____
Applicant Type: Licensee ☐ Other Payment received
Type Payment: ☐ Cashier's Check ☐ Company Check
☐ MO (Money Order) ☐ Personal Check ☐ Temp Check
Payment Identifier/number: _____
Receipt Type(s): Renewal Fee – Professional Engineer \$80.00
Renewal Fee – Professional Engineer – Late (1-60 days) \$40.00
Renewal Fee – Professional Engineer – Late (61+ days) \$80.00

YOUR LICENSE WILL EXPIRE DECEMBER 31, 2017

Professional Engineer Renewal Fee:
\$80.00 – If postmarked prior to Dec 31

To avoid a lapsed license, this completed form and payment (payable to PELS Fund) MUST BE POSTMARKED NO LATER THAN DECEMBER 31, 2017. Please write your license number on your payment.

**IF NOT RENEWED, YOUR LICENSE WILL LAPSE AND
RENEWAL FEES WILL INCREASE AS FOLLOWS:**

\$120.00 – January 1 to February 28, 2018
\$160.00 – March 1, 2018 to December 31, 2019

NOTICE renew online and your renewal is processed within 24 hours compared to the 1-2 weeks that a paper copy requires.

As renewals are processed, the Online Roster (Search for a Licensee) expiration date on the website will be 31-Dec-19. Current contact information may also be verified online.

***NOTICE! You may renew on-line with a credit card by going to www.pels.arkansas.gov
NO TRANSACTION FEE OR STAMP REQUIRED FOR RENEWALS PROCESSED ONLINE!***

Please select one of the following four (4) options:

- ☐ I wish my license to be placed in a Non-Renewed Status (return this form without fees) and remove my name from future mailings.
- ☐ I earned (rounded to the nearest 0.5) _____ Professional Development Hours (PDH) between January 1, 2016 and December 31, 2017. A total of 30 are required per renewal period (combination of new/carryover hours). Carryover may be viewed on our Online Roster Search. For information regarding PDH renewal requirements, credit conversion, record maintenance, and exemptions, visit Article 20 of the Board's Rules on our website.
- ☐ I qualify for an exemption from PDH based upon (check one & INCLUDE APPROPRIATE FEES):
- ☐ New Licensee since November 1, 2015
OPTIONAL Between November 1, 2015 and December 31, 2017 I earned _____ (round to 0.5) PDH.
 - ☐ Requesting or continuing in an Inactive Status.
 - ☐ Out of the Country or on temporary active military duty for 120 consecutive days between Jan 1, 2016 & Dec 31, 2017
 - ☐ Requesting or continuing in an Exempt Status (I was born before Jan 1, 1952 AND a PE Licensed before Jan 1, 1992)
- ☐ Comity/Out-of-Jurisdiction Licensee – I am licensed in a state where I have met their mandatory Professional Competency requirement of at least 15 PDH per year (circle a state: AL GA ID IA IL KS LA ME MO MS MT ND NE NV NH NM NC OH OK OR SC SD TX WV WY).

Printed Name _____

Signature _____ PE # _____ Date _____